

# How to update your profile - click Edit My Profile (3 ways to choose)

The image shows a user account dashboard with the following elements:

- Header:** "Home / My Account" and "Welcome Back, Ima" with a red underline.
- Left Sidebar:** A list of menu items: "Edit My Profile", "Address Book", "Orders, Invoices & Renewals", "Existing Membership", "Archived Orders, Invoices...", "View Administrator Notes", and "Subscribers Report". A blue arrow points to "Edit My Profile".
- Main Content Area:** Four large cards with icons and text:
  - Edit My Profile:** Icon of a clipboard with a person. Text: "Edit My Profile", "Edit your profile information...". A blue arrow points to this card.
  - Orders, Invoices & Renewals:** Icon of a wallet with a dollar sign. Text: "Orders, Invoices & Renewals", "Recent Invoices, Orders & Quotes...".
  - Existing Membership:** Icon of a folder with a circular arrow. Text: "Existing Membership", "View subscription packages...".
  - Archived Orders, Invoices...:** Icon of a folder with a downward arrow. Text: "Archived Orders, Invoices...", "View past & completed transactions...".
- Bottom Section:** A box containing "Your Contact Information" and "Edit Your Profile". A blue arrow points to "Edit Your Profile".

# Edit My Profile Information

[Back to My Profile](#). Please ensure your contact details are up to date, to modify please click Update.

Title	Member ID	First Name	Last Name	
Main Contact	7012	Ima	Member	<a href="#">Update</a> ▲
				<a href="#">Add</a> +

Click the orange Update button, make your changes, then click the black Save bar

<b>Profile Picture</b>	<b>Logo Picture</b>
<input type="text" value="Upload"/>	<input type="text" value="Upload"/>
<a href="#">Save &amp; Go to my account</a>	

## Your Contact Information

[Edit Your Profile](#)

### Ima Member

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User Id: 7012

Created: 2025-12-05 (2mos ago)

[Send Email](#) [View Map](#)

123 Main St

Anytown New Brunswick Canada

H0H 0H0

**Ph:**

**Alt. Ph:**

**Cell:** 506-555-1212

**Fax:**



## Account

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Enter only to change your username and password.

### Username

testing

### Password

.....

### Password (repeat)

Review and update your contact info, username or password, and/or mass email status.

## Mass Mail Status

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Keep me up to date with news and exclusive offers.